



## How to give your medication using a Dial-a-Flow


1. Wash your hands.



2. Take your medication out of the refrigerator (if applicable) at **least one (1) hour** before hook-up to warm it to room temperature. **Do not** warm the medication bag under hot water or in the microwave.



3. Carefully check the label on the solution bag or bottle for the following before using:
  - a. Your name.
  - b. Name of medication prescribed by physician.
  - c. Expiration date.
  - d. Directions for use.

 <p>HOME SOLUTIONS INFUSION THERAPY</p> <p>215 Shore Rd Somers Point NJ 888-646-6379 Dea # 99999999</p> <p>For Parenteral use only</p> <p><b>John Q. Smith</b>      Dr Moe, Larry, Cheese Rx # 99999      Date 12/25/05 <b>Antibiotic 1 gram IV q 12 hrs</b>    Qty: 7</p> <p>Directions: Administer Antibiotic daily using Dial-A-flow tubing. At a rate of 125ml/hr Flush before and after each dose using SASH method Storage: Keep Refrigerated remove from refrigerator 1 hour before use.</p> <p><b>Discard after: 1/25/05</b>      RPh JLC</p> <p>1 Federal law prohibits dispensing without a prescription</p>
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4. Carefully inspect all bags, bottles, and do not use if:
  - a. Leaks or cracks are present.
  - b. Protective caps are missing.
  - c. Solution appears cloudy or has floating particles.
  - d. Label is torn or missing.
5. Prepare a clean workspace by wiping it with alcohol or other anti-germ cleaner.



6. Wash your hands again.



7. Gather your supplies:

**Tubing**



**Alcohol wipes**



\_\_\_\_\_ Wipes

**Pre-filled Syringes for flushing**



\_\_\_\_\_ Saline

\_\_\_\_\_ Heparin

**Medication**



\_\_\_\_\_

**IV pole**



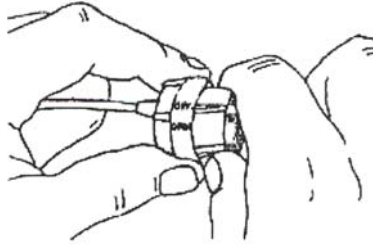
8. Wash your hands again.



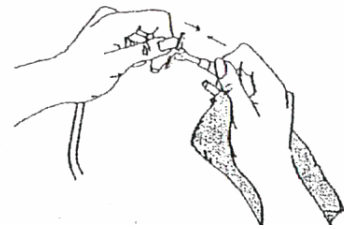
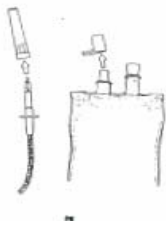
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9. Close clamp on the IV tubing.

Twist the dial to OFF



10. Spike the bag with tubing. Remove the protective tab from the IV bag and the IV tubing. Carefully insert the spiked end of the tubing into the nipple on the bottom of the bag where you removed the protective tab. be careful not to touch the ends against anything especially your hands. Push and twist back and forth till the spike is seated in the nipple.

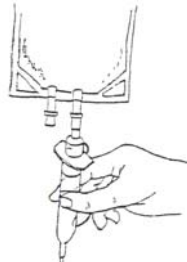


11. If you puncture the bag and it's leaking please throw it away and start over. Please call your patient care representative or pharmacist so they can send you another dose with your next delivery.

12. Hang the bag on the IV pole.

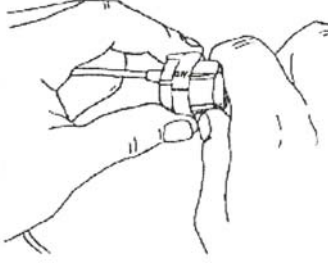


13. Gently squeeze the drip chamber until it is a third full.



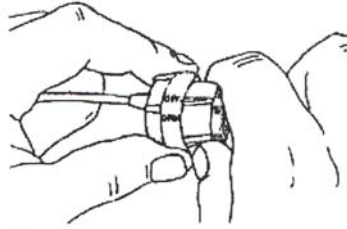
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14. Open the clamp and slowly let the fluid fill the IV tubing so that all the air is replaced by fluid.

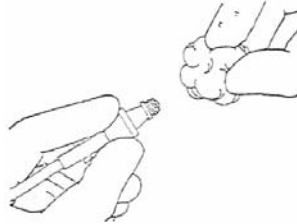


15. Close the IV tubing clamp.

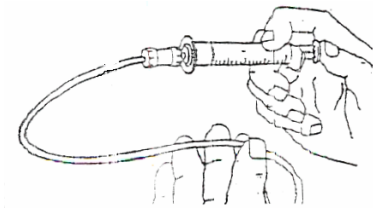
Twist the dial to open



16. Wipe the injection cap with alcohol swab on your IV line.



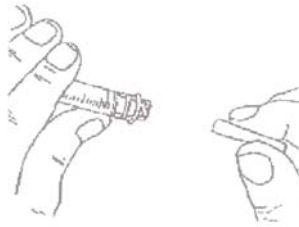
17. Attach a saline syringe to the injection cap and slowly inject saline as you have been instructed.



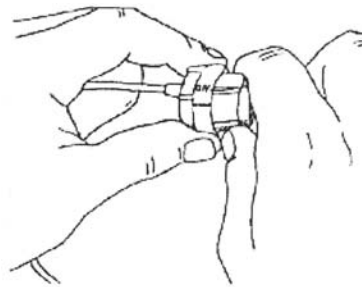
18. Detach syringe from the injection cap.

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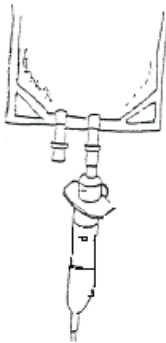
19. Remove the cover from the end of the IV tubing and connect the tubing to injection cap on the end of the catheter.



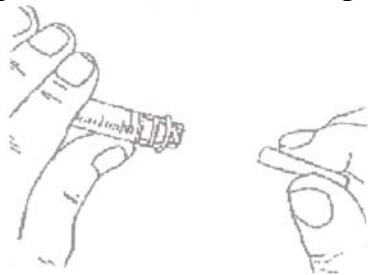
20. Open the IV tubing clamp and adjust the Rate Flow wheel to the rate that was ordered (\_\_\_\_\_ cc/hr). This number indicates the approximate amount of fluid that will infuse in one hour.



21. Since changes in position can affect the flow rate, check the rate occasionally. If the fluid is running in too slow or fast adjust the dial slowly.

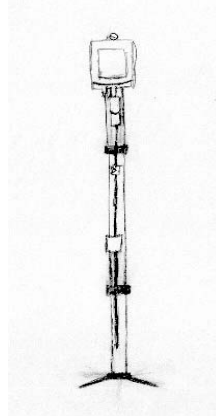
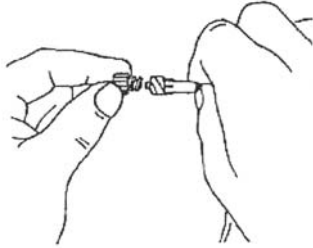


23. When the infusion is complete, remove the tubing from the injection cap.



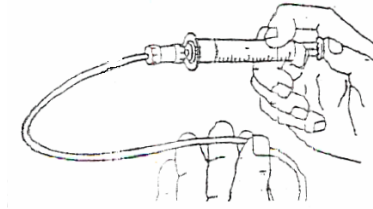
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24. Carefully drape the IV tubing over the IV pole and cap with white tubing cap if you will be reusing the tubing for another dose.

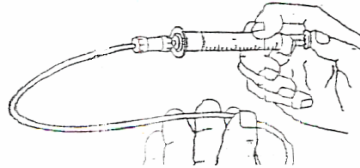


25. Attach a saline syringe to the injection cap and slowly inject saline as you have been instructed. Detach syringe from the injection cap. Clamp your line.

Flush it with \_\_\_\_\_ ml Saline.



26. Then repeat the same for heparin if indicated. Attach a heparin syringe to the injection cap and slowly inject heparin as you have been instructed. Detach syringe from the injection cap. Flush your line with \_\_\_\_\_ unit/ml \_\_\_\_\_ ml of heparin.



28. Throw away the empty bag, tubing and syringes in the regular trash.



Congratulations!

# How to give your medication using a Dial-a-Flow

## Helpful hints

IV tubing will be changed every 24 hours.

## Remember the word SASH:

S = Saline flush

A = Administer (give) TPN over the number of hours ordered

S = Saline flush after the TPN has infused

H = Heparin flush

Always remember if nothing is running through your line clamp it !!!!

The Spike is STERILE. It CAN NOT touch any non sterile surface, including your work area and your hands.

